

To: Sam van Heerdan

Date: 27 May 2026

Subject: POPIA Compliance

Dear Sirs,

1. Webaware has approached LabourNet to assist Webaware in becoming POPI compliant.
2. LabourNet is conducting a risk assessment on Webaware and have started to populate a project plan on the roll out of the POPI requirements.
3. Webaware Information Officer has been registered.
4. Webaware PAIA manual and Privacy Policy is in the process of being formalised and updated.
5. LabourNet confirms that POPI training shall be conducted with Webaware.
6. Webaware will have a number of procedures and policies in place that will align Webaware with POPI and demonstrate compliance to the 8 main conditions of POPI.
7. In this regard, Webaware is on track to achieve its POPI compliance.
8. LabourNet will continue to work with Webaware to review processes and procedures and possibly implement additional policies to continue to strive towards an advanced and improved POPI compliance.

9. Should you have any further queries, kindly do not hesitate to contact us at
cmaponya@labournet.com

Kind regards,

Catherine Maponya

Information Compliance Consultant